Proposed Outline

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*General Note: All graphics, pictures and text should follow accessibility guidelines and be easily extracted from the texts. Cities to receive word and PDF document versions of the final Plan.*

Letter from Mayor

Reference implications of COVID and connections to resiliency.

Acknowledgements

Executive Summary

Includes section referencing implications of COVID and connections to resiliency.

A Shared Vision

Introduction to PLAN background and vision.

Who Are We?

Key demographic, geographic, and economic information from CITY, highlighting challenges and successes. Include testimonial information/quotes to accompany stats, as appropriate.

A Strong Foundation

Abbreviated list of sustainability accomplishments to-date: programs, policies, and initiatives (with potential timeline graphic).

What Does Climate Change Mean for CITY?

Trends/Projections

Describes localized climate trends/projections (extreme storms, sea level rise, heat waves).

How Are We Contributing?

Summarizes GHG inventory and forecast (full summary report will be an appendix).

State and Regional Context

Providing general overview/context for State and regional-level efforts that will influence feasibility and outcomes of certain areas of actions (state decarbonization, building codes, utility efforts, climate bill, Transportation Climate Initiative, etc.). (Relevant aspects of these efforts will be referenced within Plan Element chapter and Implementation Blueprints in greater detail, as appropriate.)

What is Resilient Together?

Introduces the guiding principles and focus areas that frame the process and the plan document.

Developing Our Plan

Planning Approach & Process

Describes key components of the plan development and timeline.

Community Engagement

Briefly describes community engagement efforts, including surveys, stakeholder meetings, equity partners, ambassadors. Consider a page to highlight ambassadors/equity partners with testimonials. Detailed summaries will go in Appendices.

Summary Table of Goals and Actions

Large, 2-page spread with relevant, high-level implementation fields (to be determined in coordination with City). Shorter table may also appear in Executive Summary.

The Plan

Organized by plan element, includes baseline information, goals, and actions, as structured below.

Buildings & Development

*Overview*

Introduces the plan element, what’s included, and why it matters to climate action in CITY.

*Buildings & Development Today*

Presents key baseline information and opportunities for improvement.

*Goals*

List of goal statements.

*Taking Action*

Narrative connecting baseline opportunities and selected action, calling out potential emissions reductions and other benefits for key actions.

Table of actions with brief descriptions, listing of co-benefits, and high-level implementation information. Details to be determined in discussion with the City. Implementation Blueprints will likely go in Appendices, upon confirmation with the City.

*Tracking Progress*

Table of key metrics, baseline data, targets (*in cases where it is a new metric and data has not previously been tracked, we will indicate as “new metric” in the table*)

*The Buildings & Development structure will be repeated for each of the other planning elements*

* Energy
* Infrastructure
* Mobility
* Natural Resources
* Public Health & Safety
* Solid Waste

Appendices

Glossary

Definitions in glossary will also appear in the Plan at the first instance of their use (or in the location that makes most sense, if not first instance – for example, if first instance is in a matrix).

Implementation Blueprints

GHG inventory summary

Public engagement summary

References